

## **Online Privacy Policy**

**Effective date: 16/07/2018**

In CONDESA TUBOS SL, B01256700 (the "Company"), we are aware of the concern of the users for privacy. This Online Privacy Policy describes the types of personal data that we obtain through this website at WWW.CONDESA.COM; (hereinafter, the "Website"), how we use user data and under what legal basis, to whom we communicate, for how long we keep them and the rights and options that we make available to users of our Website regarding the use we make of your personal data. We also describe the measures we take to protect the security of the personal data collected and the way in which users can contact us to learn about our privacy practices.

### **Responsible for the treatment**

The entity responsible for the processing of personal data (i.e. the person responsible for the file) is CONDESA TUBOS SL, B01256700, Ctra. Bergara by Urbina Km.14 01170 Legutiano (Alava).

The user of the Website consents, voluntarily and unequivocally, to the inclusion of all their personal data provided to the Company through the Website, email, blogs or social networks of the Company in the files owned and held by the Company, as well as the treatment of all your personal data for the purposes described in the following sections of this Online Privacy Policy and subject to the terms and conditions contained therein. Our privacy practices may vary in the countries in which we operate to reflect local practices and legal requirements.

### **Data that we collect**

Through our Website, we collect certain data, including personal data. Among the types of personal data, we may collect the following:

- Contact information (such as name, ID, mailing address, email address, phone number, curriculum vitae, academic background and professional experience)

### **How we use the data we obtain and on what basis we treat them**

The data we collect can be used for the following purposes:

Respond to the entry of applications for participation in a selection process or when submitting self-candidacies; in which case, the legal basis of the treatment will be your consent to fill in the CV form or application CV on the website.

We will treat the data that you provide us with to include you in a possible process of personnel selection and to carry out the evaluation of your curricular competences. The data we collect and treat are those necessary to identify you in our systems and those related to your curricular, labour and competency profile information.

In case of any change in your data, please inform us to keep your data properly updated. If this update does not occur, we will proceed to delete your personal data once one year has elapsed. If your application has been included in a selection process, your data will be deleted once three years have elapsed since the selection was completed.

The CV can be assigned to other CONDESA companies if their profile is compatible with another job available.

- Respond to the user's queries, in which case the legal basis of the treatment will be their consent when formulating their query;

- Customize the preferences and visits to our Website of our users and offer content adapted to their interests and the way in which they navigate and interact with our Website, in which case the legal basis of the treatment will be our legitimate interest in improving the services offered in our Website;

- Operate, evaluate and improve our business (including the development of new products and services, the management, improvement and analysis of our products, services, business and the Website, the management of our communications and development and other internal functions), in which case the legal basis of the treatment will be our legitimate interest in improving the services offered on our website; and

- Comply with and enforce the applicable legal requirements, the corresponding regulations of the sector, contractual obligations and our policies, in which case the legal basis of the treatment will be compliance with the previous legal obligations.

If we are going to use your personal data in a manner other than that described above, we will notify you in a specific way at the time of collecting them.

### **Data Retention**

The Company will keep the personal data of the users only during the time necessary for the realisation of the purposes for which they were collected, while not revoking the consents granted. Subsequently, if necessary, the information will be blocked by the legally established deadlines.

Once the relationship with you has been terminated, or your right of withdrawal has been exercised, your data will be retained, duly blocked, to the extent necessary for the Company's liability, at the disposal of judges and courts, the Public Prosecutor's Office or the Competent Public Administrations, for the requirement of the responsibilities derived from the treatment for the term of prescription of the same ones (with general character, six years as far as the accounting documentation).

### **Information We Share**

The personal data collected through the Website may be communicated to companies of Grupo Condesa for administrative and internal management purposes. In addition, we may disclose personal data of users (i) if we are required to do so by law or within the framework of a legal proceeding, (ii) to law enforcement or other public officials when they legitimately request it, (iii) when we consider that such disclosure is necessary or convenient to avoid physical damage or economic losses, or (iv) in the framework of an investigation of fraudulent or illegal activities, or that are presumed fraudulent or illegal. We reserve the right to transfer personal data of users in the event of sale or transfer of all or part of our company or our assets (including cases of restructuring, dissolution or liquidation) by applicable regulations.

### **The Rights and Elections of the User**

We offer you different options regarding the personal data that we collect from you through the Website. To update your preferences, delete your personal data from our mailing lists or apply, please contact us as indicated in the section entitled "How to Contact Us" of this Online Privacy Notice.

To the extent that this is provided by law of its jurisdiction and in the terms provided in it, you may exercise your rights of access, rectification, deletion and opposition, as well as limitation to the processing of their data and portability thereof, sending us a written communication as indicated in the section "How to Contact Us" of this Online Privacy Notice. To the extent provided by law, you may revoke the consent previously granted or oppose at any time, for legitimate reasons, to the processing of your personal data, by contacting us in accordance with what is indicated in the section "How to Contact us "of this Online Privacy Notice, and we will apply your preferences in the future.

### **Data Transfers**

Your personal data collected through the Web will not be transferred to other countries.

## **How We Protect Personal Data**

We maintain administrative, technical and physical protection measures designed to protect the personal data that the user provides us against their destruction, loss, alteration, access, communication or accidental, illegal or unauthorised use.

## **Links to Third-Party Websites and Plug-Ins**

Our Website may contain links to third-party websites for convenience and user information. These websites may be operated by companies that are not linked to us. Usually, the linked websites have their privacy policies or notices, which we recommend that the user read strongly if they visit any of these linked websites. We assume no responsibility for the content of websites that are not linked to us, nor for the use made of such websites, or the privacy practices of them. The plug-in providers included on our website, such as social plug-ins, can use automated means to collect personal data about the use of the Website by users and their interaction with said elements. The collection of such personal data will be subject to the privacy policies or notices of the providers of the plug-ins and not to this Online Privacy Notice. To the extent permitted by the applicable law, we do not assume responsibility for the data protection practices of such providers.

## **Updates to our Privacy Notice Online**

This Online Privacy Notice (including any attachments to it) may be subject to periodic updates and without prior notice to reflect the changes introduced in our practices regarding personal data. In the case of substantial changes, we will notify you using a visible notice on our website, indicating in the upper part of the Online Privacy Notice the date of its last update and, when legally applicable, we may request your consent again.

## **How to Contact Us**

Users can contact us to update their data or exercise their rights through this Online Privacy Notice by sending an email to [rgpd@grupo.condesa.com](mailto:rgpd@grupo.condesa.com) or by writing to:

CONDESA TUBOS SL.

B01256700

Ctra. Bergara by Urbina, km. 14 01170 Legutino

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If you communicate personal data to CONDESA, you must complete the following fields:

I accept the privacy policy